



# 2018 GRAND RAPIDS BALLOON FESTIVAL

## Company Vendor Contract

JULY 20 & 21

HUDSONVILLE FAIRGROUNDS  
5235 PARK AVENUE, HUDSONVILLE, MI 49426

*All proceeds from the Grand Rapids Balloon Festival will go directly to Children's Miracle Network and will benefit our local community at the Helen DeVos Children's Hospital as well as D.A. Blodgett-St. John's.*

### Set Up Time

- Vendors will be directed to their booth area upon arrival at the premises (all booths will be indoors).
- Set up time will be from 1:00 PM – 4:00 PM on Friday, July 20.
- Vendors will be allowed access to park inside the fairgrounds along the north fence (limited to 1 per vendor).
- Additional vehicles must be parked in the General Public Parking areas.

### Festival Hours

Vendors must hold their booth open to the public during the following festival hours:

- Friday, July 20, 5 PM – 9 PM.
- Saturday, July 21, 1 PM – 9 PM

### Tear Down Time

Vendors must tear down after the event ends on Saturday evening (approximately 9 PM) and must be finished by 10 PM. All trash is to be placed in the trash receptacles provided. Vendors must clean their area completely.

### Payment

- **Applications are due with payment in full of \$50.00 for each 10 x 10 booth area by June 1, 2018.**
- You may bring your own table(s) for your booths or **tables may be rented for \$10/table.**
- Please make check payable to “**Grand Rapids Balloon Festival**” and mail to:  
**RE/MAX of Grand Rapids Balloon Festival, Attn: Rachael Veldkamp, 4362 Cascade Road SE, Ste. 208, Grand Rapids, MI 49546.**

**\* This event is weather permitting and the application payment is non-refundable (due to weather) \***

### Suitability to the Event

The Grand Rapids Balloon Festival reserves the right to choose the vendors whose products and services are most compatible with the mission of the festival.

### Indemnification

The Grand Rapids Balloon Festival and RE/MAX of Grand Rapids will not be liable for any expense/loss incurred by the vendor and the vendor agrees to indemnify the Grand Rapids Balloon Festival LLC and RE/MAX of Grand Rapids for any expenses or loss incurred as a result of vendor's participation in this event.

I have read and understand the Vendor Agreement and agree to abide by all guidelines.

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Printed Name

Dave & Rachael Veldkamp  
Grand Rapids Balloon Festival LLC

**RE/MAX** OF GRAND RAPIDS

616.957.0700  
grandrapidsballoonfestival@gmail.com

*Please fill out the form on the back  
of this sheet in regards to the product(s)  
you will be selling. Thank you!*



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Name of Company:
Contact Person:
Phone Number:
Email:
Number of 10x10 Booth Areas Requested (\$50/ea.):
Number of Tables Requested (\$10/ea.):
Payment Amount Included:
Descriptions of Items to be Sold:
Item #1:
Item #2:
Item #3:
Special Requests:

Please check this box if you need electricity (space is limited)

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**4362 Cascade Road SE, Ste. 208**  
**Grand Rapids, MI 49546**

**\* This event is weather permitting and the application payment is non-refundable (due to weather) \***  
**\* Space is limited and a waiting list will be created if there are more applicants than booth availability \***

*Applicants on the waiting list will be contacted after June 2 to participate in the festival if a booth space opens up.*