



2018 GRAND RAPIDS BALLOON FESTIVAL

JULY 20 - 21

HUDSONVILLE FAIRGROUNDS
5235 PARK AVE. HUDSONVILLE, MI 49426

VENDOR BOOTH CONTRACT

All proceeds from the Festival will go to Children's Miracle Network and will benefit our local community at the Helen DeVos Children's Hospital, as well as a secondary recipient charity still to be determined.

Set Up Time

- Vendors will be directed to their booth area upon arrival (all booths will be indoors).
- Set up time will be from 1:00 PM - 4:00 PM on Friday, July 20.
- Vendors will be allowed access to park inside the fairgrounds along the north fence (limited to 1 per vendor).
- Additional vehicles must be parked in the General Public Parking areas.

Festival Hours

Vendors must hold their booth open to the public during the following festival hours:

- Friday, July 20, 5:00PM - 9:00PM
- Saturday, July 21, 1:00PM - 9:00PM

Tear Down Time

Vendors must tear down after the event ends on Saturday (approximately 9:00PM) & must be finished by 10:00PM. All trash is to be placed in the trash receptacles provided. Vendors must clean their area completely.

Payment

- **Applications are due with \$50.00 payment for each 10x10 booth area by June 1, 2018.**
- You may bring your own table(s) for your booths or **tables may be rented for \$10/table.**
- Please make check payable to "Grand Rapids Balloon Festival" and mail to:

RE/MAX of Grand Rapids Balloon Festival

Attn: Rachael Veldkamp 4362 Cascade Road SE, Ste. 208 Grand Rapids, MI 49546

This event is weather permitting & the application payment is non-refundable (due to weather)

Suitability to the Event

The Grand Rapids Balloon Festival reserves the right to choose the vendors whose products and services are most compatible with the mission of the festival.

Indemnification

The Grand Rapids Balloon Festival and RE/MAX of Grand Rapids will not be liable for any expense/loss incurred by the vendor and the vendor agrees to indemnify The Grand Rapids Balloon Festival LLC and RE/MAX of Grand Rapids for any expenses or loss incurred as a result of vendor's participation in this event.

I have read and understand this 2 page Vendor Agreement and agree to abide by all guidelines.

Signature and Date

Printed Name



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VENDOR BOOTH CONTRACT

Please fill out the remainder of the form in regard to the product(s) you will be selling.

Name of Company:	
Contact Person:	
Phone Number:	Email:
Number of 10x10 Booth Areas Requested (\$50/ea.):	
Number of Tables Requested (\$10/ea.):	
Payment Amount Included:	
Items To Be Sold (including pricing):	
Special Requests:	

Please check this box if you need electricity (space is limited)

Applications are due with \$50.00 payment for each 10x10 booth area by June 1, 2018.

You may bring your own table(s) for your booths or **tables may be rented for \$10/table.**

All vendor booths will be indoors.

Please make check payable to “**Grand Rapids Balloon Festival**” and mail to:

Dave & Rachael Veldkamp

RE/MAX OF GRAND RAPIDS

Grand Rapids Balloon Festival LLC

616.957.0700 grandrapidsballoonfestival@gmail.com

RE/MAX of Grand Rapids Balloon Festival

Attn: Rachael Veldkamp

4362 Cascade Road SE, Ste. 208

Grand Rapids, MI 49546

This event is weather permitting & the application payment is non-refundable (due to weather)

Space is limited. A waiting list will start if there are more applications than booth availability

Applications on the waiting list will be contacted after June 1 to participate in the festival if a booth space opens up.